

St. Nicholas School 118 Ferry Street Jersey City, NJ 07307 201-659-5948

### **Internet Acceptable Use Policy**

St. Nicholas School is pleased to offer students access to a computer network for access to the Internet. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the attached form. Should a parent prefer that a student not have Internet access, use of the computers is still part of the curriculum for more traditional purposes such as word processing and using educational software.

### What is possible?

The computer network at St. Nicholas School allows access to the Internet through Verizon Online Fios service. Internet access will enable students to explore Google Suite for Education, many on-line learning platforms, thousands of libraries, databases, museums and other repositories of information.

Parents and guardians should be aware that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive. For this reason and in order to comply with HR4577, the Children's Internet Protection Act, the school has implemented a firewall at the entry point from Verizon Fios Internet service. The firewall meets the requirements of the E-Rate program and provides a robust defensive system that filters content and provides protection from viruses and malware.

While the intention of use of the Internet at St. Nicholas School is for educational purposes, students may find ways to access other materials. We believe that the benefits to students from access to the Internet in the form of information resources will far exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using these online information sources. Therefore, we support and respect each family's right to decide whether or not to approve access to the Internet.

#### **Conditions of Use**

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. General school rules for behavior and communications apply. It is expected that students who access the Internet will comply with the specific rules set forth below. The use of the network is a privilege, not a right, and may be revoked if abused. Each student will be responsible for his/her action in accessing and using the school's computer resources.

The following are guidelines, which the students will be asked to follow to prevent the loss of Internet privileges at St. Nicholas School:

- 1. **Do not** use a computer to harm other people or their work
- 2. **Do not** use access to the Internet to cheat on school assignments by sharing assignment answers with other students or plagiarizing the work of other authors.
- 3. Do not damage the computer or the network in any way
- 4. **Do not** interfere with the operation of the school network by installing illegal software.
- 5. **Do not** violate copyright laws.
- 6. **Do not** view, send or display offensive messages or pictures.
- 7. **Do not** waste limited resources such as disk space or printing capacity.
- 8. **Do not** trespass in another's folder, work or files.
- 9. **Do** notify an adult immediately, if by accident, you encounter materials, which violate the Acceptable Use Policy.
- 10. **BE PREPARED** to be held accountable for your actions and for the loss of privileges if the Acceptable Use Policy is violated.



# St. Nicholas School Acceptable Use Policy Student Agreement

- 1. I will not use a computer to harm other people or their work.
- 2. I will not use access to the Internet to cheat on school assignments by sharing assignment answers with other students or plagiarizing the work of other authors.
- 3. I will not damage any computer or the network in any way.
- 4. I will not waste limited resources such as disk space or printing capacity.
- 5. I will not download or install illegal software without permission of my teacher.
- 6. I will ALWAYS tell a teacher or another adult immediately if I encounter material which violates the Acceptable Use Policy.
- 7. I will NEVER respond online to any messages that use inappropriate words or words that are scary, threatening or make me feel uncomfortable. If I get that kind of message, I will tell a teacher or other adult immediately.
- 8. I will NEVER give out my name, address, telephone number, school name or location, password or other identifying information when I am online. I will check with an adult for any exceptions.
- 9. I will never send a picture over the Internet to anyone without my teacher's permission.
- 10. I will NEVER have a face-to-face meeting with someone I've met online.
- 11. I will NEVER access websites or games that require payment.
- 12. I will not violate any copyright laws by using videos, songs, or another author's words without the author's permission.
- 13. I will not view, send or display offensive messages or pictures.
- 14. I will not trespass in another's folders, work or files or attempt to use another's password.
- 15. I will ALWAYS be prepared to be held accountable for my actions and for the loss of privileges if the Acceptable Use Policy are violated.

## I have read and understand the Conditions for the use of St. Nicholas School Internet Services.

I accept and agree to follow them.	
Student Name (print)	Grade
Student Signature	Date
I accept and understand this agreement and am aware this will be kept on file.  Parent/Guardian Name (Print)	
Parent/Guardian Signature	Date



### PARENT PERMISSION FORM for INTERNET RESOURCES St. Nicholas School

As a parent or guardian of a student at St. Nicholas School, I have read the information about the appropriate use of computers at the school and I understand this agreement will be kept on file at the school.

Student's Name (print)	Grade
My child may use the Internet whil	e at school according to the rules outlined.
I would prefer that my child not use	e the Internet while at school.
	ool may wish to publish examples of studenter work on the St. Nicholas School web site.
My child's work may be published	on the school website or Facebook page.
I would prefer that my child's work Facebook page.	NOT be published on the school website or
Parent/Guardian Name (print)	
Parent/Guardian Signature	
Date	